

## Ordering and Linking ILC/PTs from your PT Plan

Many of you have already created a PT plan through the NAPT Customer Portal, and now, you can order PTs right from your PT Plan, or link previously completed PTs to the PT plan for a comprehensive record of your PT program.

When you login to the Customer Portal and click on PT Plan at the top, you will see your current PT plan. For those PTs sponsored by NAPT, you should see an Order/Link ILC link under PT Status.

### PT Plan

To add details to your organizations PT Plan use the "Create New Plan Requirement" button below.

[+ Create New Plan Requirement](#) [Scope Review Notes](#) [Report](#)

Provider	Scheme/ILC-PT	PT Status	Year	Results
<a href="#">NAPT</a>	Temperature Infrared / NAPT-TEMP-IR-114	<a href="#">Order / Link ILC</a>	2024	
<a href="#">NAPT</a>	Humidity Sensor / NAPT-HUMIDITY-GC-622	<a href="#">Order / Link ILC</a>	2023	
<a href="#">NAPT</a>	25K Tension Load Cell / FORCE-804	<a href="#">Order / Link ILC</a>	2022	
<a href="#">NAPT</a>	Mass Level One / NAPT-MASS-216	Ordered	2022	S
<a href="#">NAPT</a>	ASTM Durometer Kit/ NAPT DUROMETER-218	Ordered	2022	S
<a href="#">NAPT</a>	Dimensional Inspection / NAPT-INSP-201	Ordered	2022	S
<a href="#">NAPT</a>	6.5 Digit Digital Multimeter / NAPT-DMM-1019	Ordered	2022	U

By clicking on Order/Link ILC, you will see this page:

### Order / Link ILC-PT from NAPT

Use this form to order a new ILC-PT from your PT Plan or link an existing ILC-PT to this PT Plan item.

#### Order ILC-PT

New ILC-PT  
Choose Number of Participants  
Choose Requested Start Date

[Order ILC Now](#)

#### Link ILC-PT

Link Existing ILC-PT  
Can link multiple ILC-PT to PT Plan Item  
See ILC-PT Results (Coming Soon)

[Link Existing ILC Now](#)

From here, you have a choice of either ordering the ILC on your plan or linking one that's already been ordered or completed. Note that once an ILC/PT has been ordered, the status will change to Ordered. This new feature will make it easy to keep your PT plan on track, and it's also useful when reporting PT results to management or your accreditation body. You can read more about this new feature at:

[Linking PTs to PT Plan](#)